

## **Plagiarism Policy**

### **2.Code of Ethics to check mal practices and plagiarism**

In order to check the mal practices and plagiarism following measures are being taken:

1. Student has to submit the PhD proposal within one year after completing the course work. The proposal is checked by the supervisor where objectives of Ph.D work are set based on literature gap. This ensures that there is no overlapping of work already reported in literature.
2. Student has to publish 3 SCI/SSCI papers from the work done in his/her Ph.D. In this process the work is being checked by different reviewers. It ensures that research work carried out by the candidate falls in the category of new reporting.
3. During the presentation of progress report which is done in every semester, Ph.D student present his/her work before the Doctoral Committee and also highlights the new results which he/she has obtained during the PhD. Work in that particular semester. Here also committee discusses about his/her findings.
4. There is procedure of open defence before submitting the PhD thesis which is attended by students and faculty members of the institute. In case of any suggestion, the Doctoral Committee ensures to incorporate all those feasible comments/suggestions received during open defence to improve the quality of the PhD thesis.
5. Candidate also submits the synopsis giving a concise summary of the PhD thesis. The basic objective is to enable the Doctoral committee members to judge the contribution made by the PhD student from the investigation carried out by the candidate where the work done has led to advancement of knowledge in the field of investigation.
6. Institute has provided accessibility to all Heads of Departments/Schools and PhD Incharge to check the PhD thesis through software Turntrín to avoid plagiarism.
7. After checking the thesis, the report is generated where PhD Incharge and supervisor signs the document. This ensures that the thesis has been properly checked through software.
8. Turntrín report should have maximum of 15% matching with word count of 8 words excluding the published work of the candidate. Also it is ensured that no text has been converted to image file during plagiarism checking.

9. Since candidate has to publish 3 SCI papers from the PhD work so it get doubly checked as publishers have their own mechanism of checking.
10. Ph.D thesis is examined by two examiners (Indian and Foreign). The examiners are Professors or Associate Professors from reputed Institution/Universities. This also includes Professor Emeritus/Scientist F or above category from reputed Institution/research organization.
11. After receiving the report from PhD examiners, a meeting of Doctoral committee is held in Dean, Research and Sponsored Projects office under his/her Chairmanship. The report is discussed and accordingly the suggestions/modifications (if needed) is recommended. The minutes of the meeting is approved by the Chairman Senate (Director).
12. Based on the recommendation, viva-voce is conducted by the Indian Examiners. During presentation the Doctoral Committee rechecks the observations/suggestions given by the examiners. Since viva is conducted in presence of one of the examiner so all queries raised by the committee during its final meeting at the time of opening of reports but before viva-voce gets automatically rechecked during Viva-voce.
13. After completion of viva voce, candidate is allowed to submit his/her PhD thesis on the portal of Institute Website.
14. Once the above mentioned process is completed then the candidate is recommended for the award of Doctor of Philosophy Degree (PhD) by the Institute.