

Job Description

Job Title : STP Plant Operator

Job Location : Patiala

Position Reports To : Maintenance Head

Main Purpose

Perform preventive maintenance on fixtures such as auguring clogged drain lines, repairing leaking faucets, replacing worn or bad fixtures, etc. Troubleshoot and maintain electronic circuit boards on fixtures. Read meters and report water usage. Install and maintain pipes and fittings including assembly, cutting, threading, and Victaulic grooving to accomplish goals etc.

Qualification	B.E/B.Tech/M.E (Electrical)/Diploma (Electrical) preferably. MBA would be desirable.
Experience	More than 5 years of experience of plumbing and drainage work
Competency	<p>An ability to work as a part of a team and with a minimum of supervision. Fault finding skills Experience in the maintenance of large factories, office building and small residential townships. Safety Management and Risk Management experience. Must have the knowledge of MEP, Fire systems, Air conditioning and Microsoft project planning.</p> <p>Leadership and man management skills. Ability to manage a variety of cross-functional team members. Excellent written, verbal and presentation skills. Excellent organizational and follow-up skills. Competent in problem solving, team building, planning and decision making and commercially aware.</p>

Relationships

Reports to: Maintenance Head

Internal Relationships: Team members, Deputy Director, Deans, Head Commercial, Finance Officer, Sr. Manager- Audit

Specific Accountability & Job Responsibility

General and Task Management

- Control of all Public Health Maintenance works (Preventive & corrective)
- Operation of water supply pumps & disposal pumps.
- Preparation of the estimates for the Minor & Major works.
- Preparation of bill of the contractors for the major & minor works.
- Entry of measurement in M.B.'s.
- Supervision of the major & minor works.
- Quality Control.
- Preparation of muster-rolls for the works charge staff.
- Examine drawings and sketches to determine work required in a particular job.
- Carry out plumbing and drainage work as directed, including the repair and upgrading of existing services and the installation of minor works, to ensure that all sanitary arrangements conform to health and hygiene standards, and relevant statutes, bye-laws and regulations.
- Maintain an awareness of all health and safety rules applying to all plumbing and drainage work and tools used to ensure that safe working practices are observed.
- Maintain any required records of work carried out.

Environmental, Health & Safety (SHE)

- Implement environmental strategies that impact on future ways of operating.
- In support with Head CMS, review the use of technological system that support a more environmentally friendly approach.

- Ensure that the department operates in accordance with health, safety and environmental policies and procedures to ensure the safety and wellbeing of staff and visitors.

Compensation

- Compensation will not be a constraining factor and will be the best in the sector.
 - Interested candidates can send their CVs by email (amandeep.dhot@thapar.edu) positively by 10th Sept 19.
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