



THAPAR INSTITUTE
OF ENGINEERING & TECHNOLOGY
(Deemed to be University)

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Enquiry No. TIET/CS/MB/18-19/18230

Date : July 30, 2018

Sub: Request for Quotation(s) for the Supply of **Leptop/Printer/UPS**.

Dear Sir

We shall be grateful if you kindly let us have your lowest **quotations** for the following materials. THE QUOTATIONS SHOULD REACH THE UNDERSIGNED **LATEST BY 09-08-2018** through courier or e-mail accompanied by appropriate illustrative literature/catalogues/pamphlets/technical details, samples and specifications as the case may be. **On the quotation envelope/ subject the Enquiry Number & Date should be mentioned on the top of the Envelope/mail subject.**

Sr. No.	Item Name	Qty.
1.	HP LAPTOP 15-CE074TX	1 No.
2.	HP LASERJET PRO M226 DW MULTIFUNCTIONAL PRINTER	1 No.
3.	APC BX1100C-IN 1100 VP 230V Back ups	1 No.
	(you may quote same models or technical Better product in other make under same range)	

The offer sent by you must furnish the following details:

1. Name, Make & specifications of each item.
2. Price Breakup itemwise with MRP. (Treat it mandatory)
3. Educational discount if any.
4. Validity of quotation should be at least 60 Days.
5. GST %
6. Delivery FOR Central Stores TIET. Patiala
7. Insurance, Freight & other charges if any.
8. Minimum Delivery Period.
9. Payment terms. Net 30 days against delivery & satisfactory installation at Thapar Institute, Patiala
10. Guarantee / Warranty Information.
11. Also please share your Companies Turnover and Market Share along with the offer.

Regards,

Head Commercial