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**Enquiry No.** TIET/CS/HB/19-20/19285

**Date :** September 6, 2019

**Sub:** Request for Quotation(s) for the Supply of **Tooling for Laboratory**

Dear Sir

We shall be grateful if you kindly let us have your lowest **quotations** for the following materials. THE QUOTATIONS SHOULD REACH THE UNDERSIGNED **LATEST BY September 12, 2019** through courier or e-mail accompanied by appropriate illustrative literature/catalogues/pamphlets/technical details, samples and specifications as the case may be. **On the quotation envelope/ subject the Enquiry Number & Date should be mentioned on the top of the Envelope/mail subject.**

Sr. No.	Item Name	Qty.
<b>1.</b>	<b>Tooling for Laboratory (List enclosed)</b>	<b>As per enclosed list</b>

**The offer sent by you must furnish the following details:**

1. Name, Make & specifications of each item.
2. **Price Breakup itemwise with MRP. (Treat it mandatory)**
3. Educational discount if any.
4. **Validity of quotation should be at least 60 Days.**
5. **GST %**
6. **Delivery FOR Central Stores TIET, Patiala**
7. Insurance, Freight & other charges if any.
8. Minimum Delivery Period.
9. **Payment terms. Net 30 days against delivery & satisfactory installation at Thapar Institute, Patiala**
10. Guarantee / Warranty Information.
11. **Also please share your Companies Turnover and Market Share along with the offer.**

Regards,

**Head Commercial**