

**THAPAR INSTITUTE OF ENGINEERING & TECHNOLOGY, PATIALA**  
(Deemed-to-be-University u/s 3 of the UGC Act, 1956)

**Dated: December 16, 2020**

**NOTICE**

It is for the information to all that 34th convocation for the graduated students of UG/PG/PhD programme is scheduled to be held in face to face mode starting 18-Jan-2021. Date of award of degree shall be 18-Jan-2021 for all the degree recipients. The degrees will be distributed in a phased manner from 18-Jan-2021 to 22-Jan-2021 keeping in view the prevailing circumstances. The schedule of distribution of various degrees shall be as under. Students are requested to fill the Google form available at <https://forms.gle/qN5F3DQ29P3mpyR1A> to confirm your participation.

<b>Date</b>	<b>Details of the programs</b>
18-Jan-2021	PhD & ME/MTech
19-Jan-2021	MCA, MSc, MA, MBA, BEMBA, PG-Diploma
20-Jan-2021	BE/ BTech (BT, CHE, CIE, MEC, MEE, MPE)
21-Jan-2021	BE (ECE, EIC, ELE, ENC)
22-Jan-2021	BE (COE)

**Please note:**

1. On each day, medal winners of the respective program on that day shall also be awarded medals.
2. Convocation rehearsal shall not be held.
3. Convocation will be held in the Institute Auditorium.
4. Convocation gowns will be distributed in the C-Hall. The issue of gowns will start at 8.30 AM on the day of the degree award schedule and will continue up to 11.00 AM. After the convocation on a particular day, students are required to return their gowns till 3.00 PM. If you will be unable to return the gown by 3:00 PM, security amount will be forfeited.
5. Only the students and the parents of the Medal winners will be allowed to enter in the auditorium. Separate sitting arrangement along with live telecast of the convocation will be arranged for the Parents coming with the students.
6. Degrees will not be awarded to students if there are pending dues.
7. Degree award will start at 11:00 AM and will last till 1:00 PM.
8. Lunch will be served to the students.

9. It is advisable that student should visit the campus on the day of the Convocation only. However, Institute may accommodate some students coming from far-flung places for one night stay in the hostel. Such students are required to intimate by 14-01-2021.
10. Students are advised to follow the COVID - 19 guidelines as appended below.
11. You are also required to duly fill the undertaking form available at the end of this notice and bring it along with you and hand it over to designated desk on arrival.

Sd/-

**REGISTRAR**

### Guidelines for Students

i	Always keep a hand sanitizer (containing 70% alcohol) with you and always sanitize your hands if you feel you touched anything suspicious
ii	Always wear a face mask or use face cover
iii	Wash your hands and face with soap for at least 20 seconds
iv	Strictly avoid socializing or exchanging any personal items with anyone
v	Do not move on campus in groups
vi	Do not move outside or within the campus unless absolutely indicated
vii	Do not share cups, water bottles, eating utensils, food or drinks with others
viii	Monitor your medical condition, keep a record of daily body temperature on entering and exiting the hostels
ix	Make immediate disclosures of abnormal body temperature, cough and cold symptoms
x	Observe social distancing norms at all places.
xi	Avoid using elevators, use the staircase instead
xii	If using elevator, make sure that you do not touch the operational buttons or walls of the elevator with your bare hands. Sanitize the buttons or use gloves to operate the elevator
xiii	If using staircase, avoid touching the stair railing with your hands
xiv	Do not use the staircase as a seating area
xv	Maintain personal hygiene, covering your mouth and nose with your bent elbow or tissue when you cough or sneeze. Then dispose of the used tissue immediately and wash your hands
xvi	Avoid touching eyes, nose and mouth

# Thapar Institute of Engineering & Technology, Patiala

## Undertaking by Degree Recipient

### Student details (Fill in CAPITALS):

Name: _____	Roll No. _____
Department: _____	Mobile: _____
Visiting TIET from (City/State) _____	

### DECLARATION

I, hereby, declare that I am not suffering from any illness, fever or any other symptoms related to COVID-19 and that I have the Aarogya Setu App and/or COVA Punjab App downloaded on my mobile phone. I have not visited any Corona patient/Corona affected area in the last one month.

The above statement is true to the best of my knowledge and belief. In case of any false statement related to COVID-19, I fully understand I shall be liable to strict action.

I also understand that I would be visiting in the campus at my own risk and responsibility and undertake to follow all norms of sanitization and social distancing.

Signature: \_\_\_\_\_

Dated: \_\_\_\_\_

### DECLARATION BY PARENT

I, \_\_\_\_\_, father/mother of \_\_\_\_\_, hereby declare that the statement made by my son/daughter is true and that he/she is not suffering from any illness related to COVID-19.

Signature of Parent \_\_\_\_\_

Mobile \_\_\_\_\_

Address \_\_\_\_\_