FEATURES OF UG & PG PROGRAMMES

14.1 TU follows the semester system and each semester includes 90 days of teaching.

14.2 To be eligible for the award of degree, the candidate is required to obtain a minimum CGPA of 4.50 for UG & MCA and 5.50 for ME/MTech/MSc/MPhil programmes.

14.3 In order to be eligible to sit for End Semester Examination in course(s) of any semester a student must have registered for course(s) and must have attended not less than 75% of total classes collectively in Lectures, Tutorials and Practicals in concerned paper(s).

14.4 Academic Regulations are available on our website www.thapar.edu as well as in the CD supplied with the Prospectus. Students must note down the amendments notified from time to time on University website.

14.5 Migration to Thapar University to the same programme or any other programme from other Universities/Institutes/Colleges is not permitted.

14.6 Bulletins containing schedule of courses and detailed syllabi of various disciplines of under-graduate and post-graduate programmes are available on the University website.

14.7 Notwithstanding the nature of a programme spread over more than one academic year, the regulations in force at the time a student joins a programme shall hold good only for the examinations held during or at the end of the semester. Nothing in these regulations shall be deemed to debar the University from amending the regulations subsequently and the amended regulations, if any, shall apply to all students old or new, as specified therein.

14.8 The statements made in this prospectus and all other information, contained herein are believed to be correct at the time of publication. However, the University reserves the right to make at any time, without notice, changes in and/or additions to the regulations of University and conditions governing the conduct of students, requirements for degree, fee and any other information, or statements contained in this Prospectus either on its own or under any rules or regulations imposed by UGC/MHRD. No responsibility will be accepted by the University for hardship or expense encountered by its students or any other person for such changes, additions, omissions or errors, no matter how they are caused.

14.9 In case any student seeking admission/admitted to any disciplines available in the Thapar University, raises any dispute with regard to any order passed by the Admission Committee and/or enforcement, interpretation of the terms of the admission or any other matter covered by the Regulations of the University and/or the terms given in the Prospectus, the same shall be settled by the Director of the University or his nominee, whose decision shall be final subject to the condition that the dispute, if any, is referred to the Director within 15 days from the date of arising of the dispute.

14.10 All disputes will be subject to jurisdiction of the Courts at Patiala City only. The person in whose name the University can sue or be sued shall be the Registrar, Thapar University, Patiala.
14.11 The regular students of all the regular programmes are not allowed to join any job till they complete all the requirements for the award of degree. Only part-time students are allowed to join job.

15 EVALUATION OF STUDENTS

The University strives to foster in the minds of engineering students the capacity for continuous learning and critical appraisal courage and integrity, a strong sense of service and professional ethos through an academic environment on the campus and through curricular and co-curricular activities.

At the end of the semester the students are awarded a letter grade in each course depending upon the overall performance. The evaluation is carried out through one mid semester test, one End-Semester Examination, unannounced and announced quizzes, laboratory exercises, tutorial work, home assignments, and seminars etc.

**Letter grades will be awarded to the students as indicated below. Each letter grade indicates the level of performance in a course and has a grade point for purposes of computing the CGPA, as given below.**

<table>
<thead>
<tr>
<th>Letter</th>
<th>Grade</th>
<th>Performance</th>
<th>Grade Point</th>
</tr>
</thead>
<tbody>
<tr>
<td>A*</td>
<td>A</td>
<td>Outstanding</td>
<td>10</td>
</tr>
<tr>
<td>A</td>
<td>B</td>
<td>Excellent</td>
<td>10</td>
</tr>
<tr>
<td>B</td>
<td>C</td>
<td>Good</td>
<td>8</td>
</tr>
<tr>
<td>C</td>
<td>D</td>
<td>Average</td>
<td>6</td>
</tr>
<tr>
<td>D</td>
<td>E</td>
<td>Marginal</td>
<td>4</td>
</tr>
<tr>
<td>E</td>
<td>F</td>
<td>Exposed</td>
<td>2</td>
</tr>
<tr>
<td>F</td>
<td>I</td>
<td>Fail</td>
<td>0</td>
</tr>
<tr>
<td>X</td>
<td></td>
<td>Incomplete</td>
<td></td>
</tr>
</tbody>
</table>

**A*, A, B, C & D grades:** These grades are the pass grades.

**A** grade shall be awarded in rare cases i.e award of this grade is not mandatory and shall be awarded where performance of the student is exceptional among the students getting A grade. Even the best student of any class needs to be good enough to be awarded the ‘A’ grade. DoAA shall review all ‘A**’ grade to be awarded.

**E, F, I, X grades:** If these grades are awarded in any course then that course shall be termed as backlog course.

**E grade:** This grade is awarded when a student has attended at least 75% of the Lectures, Tutorials and Practicals (as per the teaching load of the course) and fails in the evaluation process.

**F grade is** a fail grade and student have to register for that course again when it is offered next. A student, who even having 75% attendance and after appearing in end semester exam scores very low marks shall be awarded ‘F’ grade.
**X grade:** This grade is also a fail grade and is awarded as a result of detention[s] on the basis of shortage of attendance. A student, who earns ‘X’ grade in a course, shall register for that course again when it is offered next. A student who is allowed to drop a semester shall also be awarded ‘X’ grade in the courses of dropped semester.

**I grade:** This grade is awarded when a student having good academic record is unable to appear in the end semester exam due to compelling reasons justifiable to instructor in charge. The DoAA shall receive the application of the case along with relevant evidence before the award of grades so that if found fit, the student shall be awarded I grade by DoAA.

**SGPA** is the weighted average of all the grades awarded to a student in a particular semester. SGPA is computed by dividing the total grade points earned with the total number of credits registered in that semester.

\[
SGPA = \frac{\sum C_i G_i}{\sum C_i}
\]

where \(C_i\) denotes credit assigned to the \(j\)th course taken by the student in the concerned semester and \(G_i\) indicates the grade point equivalent to the letter grade obtained by the student in \(j\)th course.

**CGPA** is the weighted average of all the grades awarded to a student since his entry into the University up to and including the latest semester and is computed as follows.

\[
CGPA = \frac{\sum C_i G_i}{\sum C_i}
\]

where \(C_i\) is the number of credits assigned to \(i\)th course and \(G_i\) is the grade point equivalent to the letter grade obtained by the student in the \(i\)th course. When a student repeats a course, the new grade will replace the earlier one in the calculation of the CGPA.

While calculating CGPA, I or X grades secured by the student shall not be taken into account.

Formula for conversion of CGPA to percentage of marks is \((10 \times \text{C.G.P.A.})\).

Dean, Academic Affairs, will approve registration of students who have backlog course[s] in each semester. However, the student may be allowed to study an equivalent course (against the backlog course), if necessary, with the approval of Dean of Academic Affairs. The decision of Dean of Academic Affairs with regard to their registration of courses in each semester would be final and binding on such students.

**Process to Clear Backlogs:**

a) ‘F’ or ‘X’ grades: She/he may register for that course again when it is offered next in subsequent semester(s)

b) ‘E’ grade: She/he may register for that course again when it is offered next in subsequent semester(s) OR shall be allowed to sit in the EST of that subject whenever it is
offered next to other batch and shall be awarded ‘D’ grade as the maximum grade by substituting the end semester marks. The cut off limits of the exam where he/she had earned ‘E’ grade shall be taken while awarding grade.

c) ‘I’ grade: She/he may register for that course again when it is offered next in subsequent semester(s) OR shall be allowed to sit in the EST of that subject whenever it is offered next to other batch and shall be awarded grade by substituting the end semester marks. The cut off limits of the exam where he/she had earned ‘I’ grade shall be taken while awarding grade OR student shall be allowed to appear for a single examination on a date as specified by the DoAA.

The student will have to pay an examination fee to be notified by DoAA.

**Summer Term:** In addition to above, the final year students securing ‘E’ or ‘F’ or ‘X’ grade or students admitted in December or students having ‘I’ grade can be offered maximum of two backlog course(s) in summer term subject to availability of faculty. The schedule of summer term, the fees to be deposited and other relevant conditions will be subject to the approval of the Chairperson, Senate on the recommendation of DoAA. DoAA can also allow the final year students having ‘D’ grade to take courses to improve their CGPA in the summer term. During summer term, if found fit, DoAA can allocate maximum of 3 courses to the final year students. Such relaxation shall be given only in the cases where students are left with 3 backlogs for completion of degree.

In the summer term, regular classes will be held if the number of students is 4 or more. The course will be offered as a self-study course if the number of students is less than four. The students with ‘F’ or X grade will not be allowed to take a course in Summer Term as a self-study course. An instructor will, however, be appointed and all the components of evaluation will be completed in each case. The decision of Chairperson, Senate in running these courses shall be binding on the students.

Semester examination results will be declared by Registrar’s Office after obtaining approval from DoAA.

Registrar shall publish the result of the students indicating their grades and the CGPA obtained, on the 10-point scale.

At the end of each semester (i.e., after End Semester Examination) students will be supplied a grade card indicating the grades secured in each course and up to date CGPA.

Once grades are submitted, any correction thereafter will only be made with the approval of Director on the recommendation of the DoAA.
When a student repeats a course the new grade will replace the earlier one in the calculation of the SGPA and CGPA.

If a student after obtaining pass grades (A/B/C/D) in all the courses at the end of the programme obtains a CGPA less than minimum CGPA required for the award of degree, he/she may be allowed by DOAA to improve the CGPA by studying the course(s) in which he/she has earned ‘D’ grade(s) provided the said courses are offered in the semester under consideration. First preference will be given to the professional course(s). This concession of additional semester(s) for improvement will be counted within maximum duration permissible for the programme.

15.1 MAKE-UP TEST

- There will be only one make-up test for a student who is unable to sit in Mid-Semester Test due to hospitalisation/immobilisation.
- The make-up test will be held after the Mid-Semester Test. The syllabus for this test will include the courses covered upto make up test.
- The duration and weightage of the make-up test shall be the same as that of Mid-Semester test.
- The marks obtained in the Make-up test will be subject to a maximum limit of 75% of the total marks for the make-up test in that course for performance evaluation.

15.2 MINIMUM REQUIREMENTS OF BE/BTech/MCA PROGRAMME

A student must study the courses given in the scheme and meet credit requirements as approved by the Senate.

A student will be allowed to continue in the BE/BTech/MCA programme only if:

(a) at the end of the first year, he/she
   
   (i) secures a CGPA of greater than or equal to 3.70.
   
   (ii) earns* a minimum of 50% of the credits offered in the approved scheme of courses in the first year.

(b) at the end of 2nd year, he/she
   
   (i) secures a CGPA of greater than or equal to 4.50.
   
   (ii) earns* a minimum of 60% of the credits offered in the approved scheme of courses in the first and second year.

* Only credits of those courses will be considered as earned credits in which the student has earned A or B or C or D grade.

Explanation: A student who fails to satisfy both the conditions mentioned in the above paras (i) and (ii) of clause (a) or (b), as the case may be, will be required to leave the University. For BE/BTech Lateral Entry Programme, only clause (b) will, however, be applicable.
A student is allowed to register in BE/BTech programme for a maximum of 30 credits per semester. The maximum period in which a student must qualify for the award of BE degree is six years failing which he/she is not allowed to continue his/her studies for the BE/BTech degree.

15.3 ABSENCE/DROPPING OF SEMESTER

Any student absents from the University with due permission of the DoAA due to illness, she/he will be permitted to rejoin provided the period of absence does not exceed one semester. If the period of absence is more than one semester or the absence is for reasons other than illness, the case will be referred to the Director by DoAA with his recommendations.

In case a student absents from the University without prior permission, she/he may be permitted to join back with the permission of the Director on payment of the penalty as approved by BOG, in addition to the prescribed fee for the period of absence.

In no case, the period of unauthorized absence will exceed one semester. If the period of unauthorized absence exceeds one semester, the student’s name will be struck off from the rolls of the University.

Any student who registers for a semester but attains less than 25% of the total attendance in each registered course will be considered as unauthorized absence.

In no case, the total period of absence shall exceed two semesters during student’s stay in the University. In that eventuality, the student’s name shall be struck off from the rolls of the University.

The total absence/dropping of semester (gap period) will be counted towards the total duration of the Programme permissible under the Regulations.

Any student has to put in equivalent number of additional semesters for the gap period to clear the courses. In no case, she/he will be eligible for award of degree in less than prescribed normal duration of study excluding the gap period. It is further stated that the courses of the gap period shall be available to the student only in the parallel semester(s) of the subsequent semesters.

Continuation Fee: Students will be charged continuation fee as equivalent to the prescribed fee of the dropped semester(s).

Appeal
Notwithstanding the above the Director may, on appeal, relax any of the conditions in case of extreme hardship, at his discretion. His decision shall be final and binding.