

Ref: TI/DA/1/

Dated: Jan. 05, 2018

NOTICE

Students who want to take up backlog courses in Second Semester of the Session 2017-2018, are required to give their choice of the backlog courses in the 'Backlog Proforma' available in their respective Departments/Schools and on institute website. For selection of backlog courses, help can be sought from the UG/PG In-charges or Time-Table Committee members of the respective Departments/Schools.

A fee of Rs.8000/- per subject is to be deposited for taking backlog course(s) in regular semester. Time Table Coordinator will check the fee receipt before clearing the backlog course(s).

The students are to submit the backlog proforma duly completed in all respects to Mr. Gurjeet Singh in the academic section.

The last date for taking the backlog course(s) is Jan. 25, 2018. No applications will be accepted after this date.

(S.S.Bhatia)

Dean, Academic Affairs

Copy to:

1. All Heads of Departments/Schools – with the request to display on the Notice Board.
2. Notice Boards

Backlog Proforma

Name: _____ Regn No. _____

Branch and Year _____ Parent Group _____ Final Group Allocated _____

Detail of Backlog Courses					
Course Code(1)	Course Title(2)	New Code (3)	Group Name (L/T/P)(4)		
			Lecture	Tutorial	Practice

Important Notes:

1. Only mention group name from Time Table in the L/T/P Group column (4).
2. If course code/title changed, then also mention new code against the new code (3).

Preference of backlog Courses in the Semester:

- 1) _____
- 2) _____
- 3) _____
- 4) _____

Group Allocated		
L	T	P

Regular Courses to be dropped, if any, for taking up Backlog Courses.

Course Code	Course Title

Date _____ Signature of student _____

All the students are inform to submit the Backlog Proforma in the academic section to Mr. Gurjeet Singh after the signature of Time Table Coordinator.

Time-Table Coordinator

**Chairman
TimeTable Committee**